

## Minutes of the January 28, 2011 Regular Council Meeting

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Call to Order and Flag Salute at 3:32 pm by Mayor Serio.

Council in Attendance: Serio, Carmean, Bunting, Smallwood, Tingle, Langan and Weistling

Absent: None

### **President's Report**

- Mayor Serio announced that the Parks and Recreation Task Force will meet on Saturday, February 12, 2011 at 9:00 AM to begin planning uses for the parkland on West Cannon Street.
- Mayor Serio has met with Landmark Engineering representatives regarding progress on the Sidewalk Project. Assessment is complete and diagrams are being generated. There will be a public meeting in early Spring 2011.
- The Fenwick Island Police Department Extra Duty policy has been submitted to the Town Solicitor for comment.

### **Topics for Discussion and Possible Action**

None

### **Approval of Minutes:**

Motion to Approve the Minutes of December 10, 2010 Meeting - Council Member Weistling

Second: Council Member Bunting

DISCUSSION

None

Vote: All in favor (7-0)

Minutes Approved

### **Treasurer's Report:**

Council Member Bunting noted that the financial report is included in the council meeting packet. The Town is showing better financial figures than it did at this same time last year. The Realty Transfer Tax shows a \$69,000+ transfer to pay for the recent street paving.

Motion to Accept the Treasurer's Report - Council Member Carmean

Second - Council Member Langan

DISCUSSION

None

Vote: All in favor (7-0)

Treasurer's Report accepted.

### **Town Manager Report:**

- Town Manager Abbott complimented the Public Works Department for their efforts during recent inclement weather.
- The Paving Project is complete; drainage problems will be addressed as soon as the weather tempers.
- A revised contract for heat pump installation has been authorized. They will be installed soon.
- Mr. Abbott is working on a grant request to purchase recycling containers so that all properties in town will be able to participate in curbside recycling.
- All staff are taking NIMS (National Incident Management System) courses in order to be compliant with Federal standards.

### **Department Reports:**

- Building Official – Pat Schuchman noted that her report is included in the council packet.
- Public Works: Mr. Abbott noted that the report is included in the council packet.
- Fenwick Island Police Department: Chief of Police Boyden noted that his department report in the Council packet. He advised that his department has received a grant for \$2500 from Sussex County as part of a Revenue Sharing Grant. His department is the recipient of a grant (value ≈\$5,000) for online training.

# Minutes of the January 28, 2011 Regular Council Meeting

---

## Committee Reports:

- Beach Committee –No report
- Environmental Committee –Council Member Carmean advised that the group met in January to review and revise its goals and objectives. The Environmental Committee will attend the February meeting of the Planning Commission to coordinate efforts on an Open Space plan. The Environmental Committee may hold a public information session this summer relating to solar power. Mrs. Carmean noted the group's unhappiness with DNREC decision to allow piers at the Lighthouse Cove development. Council Member Smallwood noted that he would like to appeal the decision; Mayor Serio advised that those who wish to do so should contact DNREC directly.
- Public Safety Building – Council Member Langan advised that the Town is working with the architectural engineering firm to ~~adjust schematic~~ **complete working drawings. They should be complete** ~~Results should be ready mid-February at which time the plans will be put out to bid.~~ Mayor Serio requested that Mr. Langan determine if the vacant lot on Cannon Street will be needed to store construction equipment. **Mr. Langan advised on February 25, 2011 that the lot will be needed.**

**Planning Commission:** Report is in the Council packet.

## Charter & Ordinance:

- **Proposed Second Reading Chapter 140 – Streets and Sidewalks – Council Member Weistling**

Council Member requested Council accept the second reading of Chapter 140 – Streets and Sidewalks (copy attached to these minutes).

Motion to accept the Proposed Second Reading Chapter 140- Streets and Sidewalks – Council Member Weistling

Second – Council Member Carmean

DISCUSSION

Council Member Weistling advised that this change includes all named streets within the Corporate Limits of The Town of Fenwick Island. The Committee will begin discussion of Chapter 160 – Zoning beginning in February.

Vote: Smallwood – aye; Carmean – aye; Bunting – aye; Serio – aye; Weistling – aye; Tingle – aye; Langan – aye. (7-0)

Second Reading Chapter 140 – Streets and Sidewalks passed

## Old Business:

Mayor Serio asked Town Manager Abbott about DNREC's recent yard waste disposal law. Mr. Abbott advised that he has developed a fact sheet that will be on the Town web site that addresses the legislation. The Town will include yard waste disposal in the bid requirements for Town trash removal service. The current trash removal contract renews the end of April 2011.

## New Business – No Action to be Taken:

None

## Public Participation:

- Marlene Quinn (5 W Houston St) – asked if yard waste will be included in the Town's Bulk Trash pick up; Mayor Serio advised that it will not.
- Mike Quinn (5 W Houston St) – asked if the Public Safety Building plans will include any "green" energy considerations. Council Member Weistling advised that wherever possible, so long as it is not cost prohibitive, green building technology and elements are being considered including but not limited to the use of geo-thermal heating and solar electricity generation. Council Member Langan noted that the town has requested recycled materials be included in the cost estimate.
- Mr. Quinn continued – by noting that the last page of the budget showing "other expenses" lists a General Government Capital Expense (\$227,568) that is separate from the General Government Expense but has the same general ledger account number. Mr. Abbott advised that the Government Capital Expense

## Minutes of the January 28, 2011 Regular Council Meeting

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reflects items outside the regular budget such as engineering studies and the payment for the paving project.

- Lynn Andrews (1205 Schulz Rd) – asked the reason for the recent Fenwick Island Police Department employment advertisement. Chief Boyden advised that the current force consists of 5 full time and 3 part time officers. He hopes to maintain a pool of Delaware certified officers who might be interested in a position should the need arise.
- Mrs. Andrews continued – by asking Council Members Carmean and Bunting about their solar panel installations. Mrs. Carmean had no complaints; Mr. Bunting's panel installation will be done shortly.
- Mike Quinn (5 W Houston St) – asked if solar panel users lose power when electricity goes out. Mrs. Carmean advised that they do.
- Council Member Smallwood advised that he received information from Becka McWilliams that 150 people participated in the Fenwick Freeze (\$2600 raised).

### **Upcoming Events and Meetings:**

- Mayor Serio announced all meetings and events.
- Council Member Bunting advised that the Budget Committee will meet in early March.

Motion to Adjourn: Council Member Weistling

Second: Council Member Bunting

All in favor to adjourn (7-0)

Mayor Serio adjourned the meeting at 4:01PM.

Respectfully submitted,

Agnes DiPietrantonio, Town Clerk  
For Diane Tingle, Secretary

# Minutes of the January 28, 2011 Regular Council Meeting

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Approved First Reading – December 10, 2010

Proposed Second Reading – January 28, 2010

APPROVED – January 28, 2011

(Existing – Replace in Entirety)

Chapter 140, STREETS AND SIDEWALKS

GENERAL REFERENCES

ARTICLE I, Street Names

§ 140-1. Street names and signs.

A. In order to facilitate the prompt location of specific addresses by emergency vehicles, the names of Town streets are as follows:

Streets Located Easterly  
from Coastal Highway

East Atlantic Street  
East Bayard Street  
East Cannon Street  
East Dagsboro Street  
East Essex Street  
East Farmington Street  
East Georgetown Street  
East Houston Street  
East Indian Street  
East James Street  
East Lewes Street  
East King Street

Streets Located Westerly  
from Coastal Highway

West Delaware Avenue  
West Maryland Avenue  
Oyster Bay Drive  
West South Carolina Street  
West Atlantic Street  
West Bayard Street  
West Bayard Street Extended  
West Cannon Street  
West Dagsboro Street  
West Essex Street  
West Farmington Street  
West Georgetown Street  
West Houston Street  
West Indian Street  
West James Street  
High Tide Lane  
Windward Way  
Ebb Tide Cove  
Schulz Road  
Bay Street  
Bora Bora Street  
Mermaid Street  
Glenn Avenue  
Island Street

B. Signage for these streets shall use the abbreviations "E." and "W.", where applicable.

Posted: January 31, 2011